

# Key staff contact details

**Protocol for communication:** We aim to work in partnership with you and there may be times when you wish or need to contact the College directly. As a large College, it is important that we provide the best possible service for parents and students by using our staff efficiently. At your child's primary school, you may well have become used to discussing a wide range of matters with the Headteacher; at Medina, we have a large, well-qualified staff and we would ask you to consider which person is best placed to deal with an issue. To help you decide, a summary of the main responsibilities of various staff are as follows:

## **Main Reception:**

Zoe Barry, email: [zoe.barry@iwef.org.uk](mailto:zoe.barry@iwef.org.uk)

**Form Tutor:** The form tutor should be the first point of contact for both students and parents, as they will know your child best. The form tutor sees his/her form for registration every day and is the person who has a personal and direct responsibility for all members of their form (email addresses for Form Tutors are on the following page).

## **Heads of Year:**

**Head of Year 7:** Mrs Jo Tuck, email: [jo.tuck@iwef.org.uk](mailto:jo.tuck@iwef.org.uk)

**Head of Year 8:** Mrs Gemma Wisson, email: [gemma.wisson@iwef.org.uk](mailto:gemma.wisson@iwef.org.uk)

**Head of Year 9:** Mr Chris Williams, email: [christopher.williams@iwef.org.uk](mailto:christopher.williams@iwef.org.uk)

**Head of Year 10:** Mrs Steph Shorrock, email: [stephanie.shorrock@iwef.org.uk](mailto:stephanie.shorrock@iwef.org.uk)

**Head of Year 11:** Mr Dan Tennant, email: [dan.tennant@iwef.org.uk](mailto:dan.tennant@iwef.org.uk)

## **Year Office Admin:**

Ms Tracy Heal, Assistant to Head of Year 7, email: [tracy.heal@iwef.org.uk](mailto:tracy.heal@iwef.org.uk)

Miss Victoria Monaghan, Assistant to Head of Year 8, email: [victoria.monaghan@iwef.org.uk](mailto:victoria.monaghan@iwef.org.uk)

Mrs Sue Holmes, Assistant to Head of Year 9, email: [sue.holmes@iwef.org.uk](mailto:sue.holmes@iwef.org.uk)

Mrs Stephanie Tanner-Rolf, Assistant to Head of Year 10, email: [stephanie.tr@iwef.org.uk](mailto:stephanie.tr@iwef.org.uk)

Mrs Sharon Waghorn, Assistant to Head of Years 11, email: [sharon.waghorn@iwef.org.uk](mailto:sharon.waghorn@iwef.org.uk)

## **Attendance Admin:**

Jo Gibson, Attendance Officer, email: [Jo.Gibson@iwef.org.uk](mailto:Jo.Gibson@iwef.org.uk)

## **Federation Faculty Leads:**

|                              |                                                                                                                      |
|------------------------------|----------------------------------------------------------------------------------------------------------------------|
| <b>Creative Arts</b>         | Mr Richard Wiseman, email: <a href="mailto:richard.wiseman@iwef.org.uk">richard.wiseman@iwef.org.uk</a>              |
| <b>English and Languages</b> | Miss Katherine Roberts, email: <a href="mailto:katherine.roberts@iwef.org.uk">katherine.roberts@iwef.org.uk</a>      |
| <b>Humanities</b>            | Mr Nick Binfield, email: <a href="mailto:nick.binfield@iwef.org.uk">nick.binfield@iwef.org.uk</a>                    |
| <b>Maths and ICT</b>         | Mrs Kamelia Howells, emails: <a href="mailto:Kamelia.howells@iwef.org.uk">Kamelia.howells@iwef.org.uk</a>            |
| <b>Science and PE</b>        | Mr Paul Clarkson, email: <a href="mailto:paul.clarkson@iif.org.uk">paul.clarkson@iif.org.uk</a>                      |
| <b>Technology</b>            | Mrs Natalie Bracegirdle, email: <a href="mailto:natalie.bracegirdle@iwef.org.uk">natalie.bracegirdle@iwef.org.uk</a> |

## **Senior Leadership**

Miss Karen Begley, Executive Deputy and Head of Medina College, email: [medina@iwef.org.uk](mailto:medina@iwef.org.uk)

Mr Nick Krista, Deputy Headteacher for the Federation, email: [nicholas.krista@iwef.org.uk](mailto:nicholas.krista@iwef.org.uk)

Miss Michelle Barnes, Assistant Headteacher, Behaviour and Welfare and Designated Safeguarding Lead, email: [michelle.barnes@iwef.org.uk](mailto:michelle.barnes@iwef.org.uk)

Mrs Anna Clarke, Assistant Headteacher, Teaching and Learning, email: [anna.clarke@iwef.org.uk](mailto:anna.clarke@iwef.org.uk)

Mrs Debbie Connor, Assistant Headteacher, SENDCO, email: [deborah.connor@iwef.org.uk](mailto:deborah.connor@iwef.org.uk)

Mrs Louise Southwell, Assistant Headteacher, Raising Standards, email: [louise.southwell@iwef.org.uk](mailto:louise.southwell@iwef.org.uk)

## Medina College Tutor Contact Details

| Tutor Group    | Tutor/s                          | Email                                                                                                                                                        |
|----------------|----------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 7A             | Mr J Murdoch                     | <a href="mailto:joe.murdoch@iwef.org.uk">joe.murdoch@iwef.org.uk</a>                                                                                         |
| 7B             | Miss C Lane                      | <a href="mailto:carolyn.Lane@iwef.org.uk">carolyn.Lane@iwef.org.uk</a>                                                                                       |
| 7C             | Miss C Caddick                   | <a href="mailto:claire.Caddick@iwef.org.uk">claire.Caddick@iwef.org.uk</a>                                                                                   |
| 7D             | Miss A Sheen                     | <a href="mailto:alison.sheen@iwef.org.uk">alison.sheen@iwef.org.uk</a>                                                                                       |
| 7E             | Mr S Lloyd/Mrs C Jones           | <a href="mailto:simon.lloyd@iwef.org.uk">simon.lloyd@iwef.org.uk</a><br><a href="mailto:catherine.Jones@iwef.org.uk">catherine.Jones@iwef.org.uk</a>         |
| 7F             | Mr B Donald/Miss C Welsh         | <a href="mailto:ben.donald@iwef.org.uk">ben.donald@iwef.org.uk</a><br><a href="mailto:caroline.welsh@iwef.org.uk">caroline.welsh@iwef.org.uk</a>             |
| 8A             | Miss G Avino                     | <a href="mailto:giovanna.Avino@iwef.org.uk">giovanna.Avino@iwef.org.uk</a>                                                                                   |
| 8B             | Miss S Houghton/Miss C Welsh     | <a href="mailto:sophie.Houghton@iwef.org.uk">sophie.Houghton@iwef.org.uk</a><br><a href="mailto:caroline.welsh@iwef.org.uk">caroline.welsh@iwef.org.uk</a>   |
| 8C             | Mrs V Lloyd                      | <a href="mailto:victoria.Lloyd@iwef.org.uk">victoria.Lloyd@iwef.org.uk</a>                                                                                   |
| 8D             | Mrs N Thompson                   | <a href="mailto:nicola.thompson@iwef.org.uk">nicola.thompson@iwef.org.uk</a>                                                                                 |
| 8E             | Mr M Drage                       | <a href="mailto:martin.Drage@iwef.org.uk">martin.Drage@iwef.org.uk</a>                                                                                       |
| 8F             | Mr D Swan                        | <a href="mailto:daniel.swan@iwef.org.uk">daniel.swan@iwef.org.uk</a>                                                                                         |
| 8G             | Mr N Doe                         | <a href="mailto:neill.Doe@iwef.org.uk">neill.Doe@iwef.org.uk</a>                                                                                             |
| Medina Maestro | Mr J Gray/Mrs B Peckham          | <a href="mailto:jeremy.gray@iwef.org.uk">jeremy.gray@iwef.org.uk</a><br><a href="mailto:beth.Peckham@iwef.org.uk">beth.Peckham@iwef.org.uk</a>               |
| 9A             | Ms S Flanagan/Mr D Mather        | <a href="mailto:stacey.flanagan@iwef.org.uk">stacey.flanagan@iwef.org.uk</a><br><a href="mailto:david.mather@iwef.org.uk">david.mather@iwef.org.uk</a>       |
| 9B             | Mrs J Hulford-Funnell            | <a href="mailto:jo.Hulford@iwef.org.uk">jo.Hulford@iwef.org.uk</a>                                                                                           |
| 9C             | Mrs G Mackett/Mr C Howells       | <a href="mailto:georgina.Mackett@iwef.org.uk">georgina.Mackett@iwef.org.uk</a><br><a href="mailto:conal.howells@iwef.org.uk">conal.howells@iwef.org.uk</a>   |
| 9D             | Mrs J Benton/Mrs H Brear         | <a href="mailto:jane.Benton@iwef.org.uk">jane.Benton@iwef.org.uk</a><br><a href="mailto:hannah.Brear@iwef.org.uk">hannah.Brear@iwef.org.uk</a>               |
| 9E             | Mr T Dye                         | <a href="mailto:thomas.dye@iwef.org.uk">thomas.dye@iwef.org.uk</a>                                                                                           |
| 9F             | Mrs A Guy                        | <a href="mailto:annette.Guy@iwef.org.uk">annette.Guy@iwef.org.uk</a>                                                                                         |
| 9G             | Mr B Rayner/Mrs C Tennant        | <a href="mailto:blake.Rayner@iwef.org.uk">blake.Rayner@iwef.org.uk</a><br><a href="mailto:clair.Tennant@iwef.org.uk">clair.Tennant@iwef.org.uk</a>           |
| 10A            | Miss V Bridgewater               | <a href="mailto:viv.bridgewater@iwef.org.uk">viv.bridgewater@iwef.org.uk</a>                                                                                 |
| 10B            | Miss C Murray                    | <a href="mailto:clare.Murray@iwef.org.uk">clare.Murray@iwef.org.uk</a>                                                                                       |
| 10C            | Mrs A Ferguson                   | <a href="mailto:airlie.ferguson@iwef.org.uk">airlie.ferguson@iwef.org.uk</a>                                                                                 |
| 10D            | Mr M Jones                       | <a href="mailto:matt.jones@iwef.org.uk">matt.jones@iwef.org.uk</a>                                                                                           |
| 10E            | Mrs N Barnwell                   | <a href="mailto:neeta.barnwell@iwef.org.uk">neeta.barnwell@iwef.org.uk</a>                                                                                   |
| 10F            | Mr E Jager/Mrs S West            | <a href="mailto:ed.jager@iwef.org.uk">ed.jager@iwef.org.uk</a><br><a href="mailto:Syretta.West@iwef.org.uk">Syretta.West@iwef.org.uk</a>                     |
| 10G            | Mr G Gray/Mrs J Pitman           | <a href="mailto:gavin.gray@iwef.org.uk">gavin.gray@iwef.org.uk</a><br><a href="mailto:joanna.pitman@iwef.org.uk">joanna.pitman@iwef.org.uk</a>               |
| 11A            | Mr S Morey                       | <a href="mailto:scott.morey@iwef.org.uk">scott.morey@iwef.org.uk</a>                                                                                         |
| 11B            | Mr I Rock/Mrs D Vince            | <a href="mailto:Ian.Rock@iwef.org.uk">Ian.Rock@iwef.org.uk</a><br><a href="mailto:dianne.vince-guiden@iwef.org.uk">dianne.vince-guiden@iwef.org.uk</a>       |
| 11C            | Mr M Hall                        | <a href="mailto:mark.hall@iwef.org.uk">mark.hall@iwef.org.uk</a>                                                                                             |
| 11D            | Mr D Mobley                      | <a href="mailto:damian.Mobley@iwef.org.uk">damian.Mobley@iwef.org.uk</a>                                                                                     |
| 11E            | Mrs K Peters/Mrs H McCarthy      | <a href="mailto:kendall.Peters@iwef.org.uk">kendall.Peters@iwef.org.uk</a><br><a href="mailto:helen.mccarthy@iwef.org.uk">helen.mccarthy@iwef.org.uk</a>     |
| 11F            | Mr P Palmer/Miss C O'Shaughnessy | <a href="mailto:peter.palmer@iwef.org.uk">peter.palmer@iwef.org.uk</a><br><a href="mailto:clare.oshaughnessy@iwef.org.uk">clare.oshaughnessy@iwef.org.uk</a> |
| 11G            | Miss T Stillman                  | <a href="mailto:tammie.stillman@iwef.org.uk">tammie.stillman@iwef.org.uk</a>                                                                                 |