

16 May 2025

Dear Parent/Carer

It has been a short but eventful half term, and I would like to extend my sincere thanks for the incredible community spirit that has developed this year. I would also like to acknowledge the hard work and dedication our students have shown in their studies and in embracing *The Medina Way*.

As we approach the second half of the summer term—and with temperatures remaining high—we are introducing the option of tailored black shorts as part of the school uniform. These are available for students who prefer them during the warmer weather.

I would like to take this opportunity to remind everyone of the school uniform expectations. These remain unchanged:

- White school shirt (tucked in)
- Black tailored trousers (no leggings)
- Black pleated skirt or tailored black shorts
- School tie
- School blazer
- Plain black or white socks (short or long, below the knee if long)
- Black or neutral tights (no socks over tights)
- Black school shoes or all-black trainers
- One ring, one pair of stud earrings, and a watch only
- No bracelets, necklaces, or chains to be visible
- No nose studs, or other facial piercings (clear retainers are acceptable)
- No false nails or excessive makeup/false eyelashes

We have recently noticed some students wearing incorrect uniform or excessive jewellery. To clarify our procedures:

1. Tutors check uniform daily. Students wearing incorrect items or jewellery will be asked to correct it immediately.

2. Any non-uniform items, including jewellery or hoodies, will be placed in a named envelope and stored at reception for collection at the end of the day. If a student does not want it confiscated they should not bring it to school.
3. If uniform issues cannot be corrected immediately, we will lend appropriate items where possible. If a student refuses to comply, sanctions will follow.
4. Tutors will contact parents/carers to discuss any ongoing uniform concerns.
5. A student may be issued with a one-day uniform card, with the expectation that correct uniform will be worn the following day.

A reminder also that **phones and headphones (of any kind)** are not permitted to be seen in school. They must be turned off and stored in school bags during the day. If they are seen, they will be confiscated and held at reception for collection at the end of the day. If a student refuses to hand in the item, they will be placed in isolation until a parent or carer can collect it. If a phone is confiscated several times then the student will be expected to hand it in at reception each morning. If you need to contact your child during the school day, please call through to the year offices and we will pass on messages or collect them to speak to you. While we are not currently introducing a full phone ban—such as pouches or secure storage—this will be reviewed if issues persist.

We know that students are very excited about the upcoming end-of-year reward trips—and many absolutely deserve this opportunity. However, please note that students who are unable to follow school rules may be withdrawn from these trips.

We would like to take this opportunity to celebrate the **300 students who have received zero negative points this half term**, and the **150 students who have maintained a perfect behaviour record all year**. This is a fantastic achievement, and we are incredibly proud of them.

In summary:

- Correct school uniform must be worn, with no excessive jewellery.
- Phones and headphones must not be seen in school.
- Students must arrive on time, ready to learn.
- We expect all students to work hard and be kind.

Thank you, as always, for your support.

Yours faithfully



Mr Bains
Headteacher